

Regional Net Zero Carbon Fundraising Officer (fixed term – 3 years)

Background

The **Church of England's Net Zero Carbon programme** has been established to help the Church of England to deliver its commitment to reaching Net Zero Carbon by 2030. It aims to equip, resource and support all parts of the Church to reduce carbon emissions from the energy used in its buildings, schools and through work-related transport.

The Diocese of Worcester is seeking a dedicated Regional Net Zero Carbon Fundraising Officer to support the delivery of Net Zero Carbon (NZC) projects across six Church of England dioceses: Worcester, Hereford, Gloucester, Birmingham, Coventry and Lichfield.

This is a meaningful opportunity to shape and strengthen the financial foundations of a transformative, region-wide NZC programme helping churches, schools, clergy housing and diocesan buildings reduce carbon emissions and respond to the climate crisis

We are seeking an experienced fundraiser to work alongside the diocesan NZC teams to lead a strategic approach to NZC fundraising. This post is fully-funded by the Church of England Net Zero Programme for a period of 3 years.

Terms

Salary: £38,250 (full-time) plus a generous non-contributory pension

Hours: 35 hours per week (Monday to Friday) with some evening and weekend work where time off in lieu will be agreed. **NB: We are committed to offering a good work life balance and will consider applications from candidates applying for a job share or a 4 day week (0.8 Full Time Equivalent). Tell us how this role can best fit into your life.**

Holiday: 25 days plus 13 further days including 8 bank holidays

Location: This post will be a hybrid one working from home and diocesan office hubs. **Talk to us about how this could work for you.**

The post-holder may be required to visit churches/attend meetings in-person. Whilst the use of public transport is encouraged, access to a vehicle insured for business purposes is essential, unless satisfactory alternative arrangements can be made.

To apply: Complete the on-line application form [here](#)

JOB DESCRIPTION

Reporting To: Regional Net Zero Project Manager

Key Relationships:

- Diocesan Environmental and Net Carbon Zero Officers
- Diocesan Senior Leaders
- National Net Zero Carbon Programme team
- Local Authority Net Zero Carbon Teams and Hubs

Job Purpose:

- To support Diocesan staff teams to secure funding to deliver net zero carbon (NZC) projects and initiatives
- Lead a strategic approach to NZC fundraising across six Dioceses
- To contribute to the infrastructure, culture and capability across the dioceses in furthering their NZC plans

Key Responsibilities:

- Work with diocesan NZC officers to develop a fundable project pipeline able to respond to funding opportunities with tight funding deadlines
- Build productive relationships with funders, local authorities and local NZC partners, inc Regional NZC Hubs and Community Energy groups
- Research local funding opportunities and broadcast them regionally
- Provide regional and local fundraising training, support and guidance to colleagues and parishes
- Assist with securing statutory grants for clergy housing energy efficiency upgrades and retrofit

Communication, training and support

- Support the development of a programme of regular communication to parishes on funding opportunities
- Provide key information to ensure diocesan websites are up to date.
- Create and maintain excellent links with the national Net Zero Carbon Team
- Create and maintain excellent links with the Regional and National Giving Advisor Network and other organisations.
- Participate in NZC Regional Fundraiser network and share learnings and insights

PERSON SPECIFICATION

Experience and qualifications

Experience of successfully fundraising from government, charitable trusts and foundations or individuals.	Essential
Experience of developing and maintaining excellent relationships with funding bodies (this could be statutory, charitable trusts and foundations, individual philanthropists)	Essential
Experience of giving advice on running successful fundraising campaigns and securing funding	Essential
Experience of delivering and leading fundraising training sessions aimed at a variety of audiences	Essential
Experience of working within the church, heritage or environmental sector, either in a paid or voluntary capacity, ideally in relation to giving or fundraising	Desirable

Skills/Aptitudes

Understanding of the charity fundraising landscape, with particular reference to grants, statutory and community fundraising	Essential
Understanding of, and an ability to develop, good relationships and work with representatives of the churches in the dioceses regardless of their church traditions	Essential
The ability to communicate in a clear and lively manner both in writing and verbally	Essential
Excellent IT competency	Essential
Highly organised, able to work to tight deadlines and manage conflicting priorities across multiple clients/stakeholders	Essential
An understanding of diversity and cross-cultural dynamics	Essential
Ability to maintain a high level of confidentiality	Essential
Full driving licence – unless a satisfactory alternative can be made	Essential
An understanding of, and a commitment to the promotion of, the principles and practice of Christian generosity and giving and a willingness to teach others	Desirable
An understanding of the range of digital giving technologies available to churches	Desirable
Willingness to travel if required	Essential

The responsibilities outlined above cannot totally encompass or define all tasks which may be required of the post-holder, and you may be asked to perform any other duty as directed from time to time.